

TCDN Public Board Meeting
January 28, 2025
Parish Hall
7:30 p.m.

TCDN Mission

To support families by inspiring learning and community connection in a child-focused organization.

TCDN Vision

TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.

- Approve November Public Board Meeting Minutes
 - Approved unanimously

Directors Report

Program

- DHS annual visit for preschool. Issues were, label on one cup and one cot was missing, and fire extinguisher inspection expired. All corrected immediately.
- Enrollment/acceptance letters for new families were sent out for next year at the preschool.
- This month the Preschool had “Jitterbug” dance classes, Scott Schumacher (librarian) read to the children, and the Winter Art Show.

Finance/ HR

- 5-year leases were signed for NPE and SASC, with a 3% annual increase.
- Competitor analysis was completed.
- Working on forecasting for tuition and salary increase.
- Putting together a total compensation report to be given to staff at the beginning of February.
- Organizing financial literacy training for staff through ADP.
- Completing CQI grants. Using funds for purchases, operating funds, and staff bonuses.

Personnel

- Staff Holiday Dinner in December went well
- Staffing shortage in OST, substitute shortage in preschool.
- Interviewing for positions, incentive of \$1,000 signing bonus.
- Attended OCDEL/STARS meeting on brainstorming issues for staffing.

Other

- Flu has hit the OST sites; many teachers have been out.

- Developing summer camp themes, trips, and tuition.
- First snow day of the year.
- Planning February 17 in-service day.

Governance Committee Update

- Discussions for Board recruitment next year have begun, start planning, finance, fundraising background, development - seeking folks with age, experience – need NPE representation
- Discussed looking into PeachJar newsletter inclusion for recruitment option; 3 vacancies to fill

Comms Committee Update

- Website research is narrowed; confirmed budget for redesign
- Meeting set for 1/30 for website intake with Theresa and admin staff
- Goal to vote on path forward with designer/developer by February board meeting

Closed the Public Meeting