

TCDN Public Board Meeting
Tuesday, May 28, 2024
7:30 p.m.

TCDN Mission

To support families by inspiring learning and community connection in a child-focused organization.

TCDN Vision

TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.

Board members present: Aaron Granger, Beth McNally, James Levine, Caroline Roben, Ameet Soni, Karen Golden, Gina Furia

Board members absent: Amy Pedergrana, Diane Ibrahim, Barbara Thelamour, Jennifer Peck, Lisa Zahn

Also present: Executive Director Theresa Snyder

Approve April public board meeting minutes

- April public minutes approved

Director's Report

Program

- Family event at the OST centers. Game time! The families had the opportunity to stay after pickup time to play board games, basketball, and pickle ball with the children and some staff.
- Teacher Appreciation Week
 - PTO collected \$1,100 from families to purchase breakfast for OST and Lunch for the preschool. Approximately 30 TCDN families participated.
 - TCDN administration gave staff lunch boxes with snacks and a gift card.
 - Kim and Ursula purchased small gifts for the teachers and /or purchased lunch or snacks.
- The centers hosted "Muffins in the Morning" which was well attended by both mothers and fathers and several grandmoms!

Finance/ HR

- Continuing training for staff in the new ADP system for PTO and clocking in/out.
- Working with Wallingford Church with lease negotiation.
- Sent in an appeal for TCDN tax-exempt status. Waiting for a response.
 - Discussion of tracking gross income against scholarships/ELRC
- Working with Donna on developing budget for next year.

Other

- Three staff are on medical leave.
- One OST staff has resigned. She graduated from college and returned home.
- Working with Kim and Ursula on staffing for summer and next year.
- Closing out the end of the school year and preparing for summer camp.

Governance Committee Update

- Governance is recommending a change to our Board election/composition.
 - Rather than electing directors to two three-year terms, we propose having directors elected to a single four-year term.
 - It will lighten the load on Board members and will create more opportunities for people to serve on the Board.
 - We propose maintaining the existing Board size of 13 members, but having three Board classes of 3 members and one of 4 members.
 - The next several years would involve some fluctuating numbers as our existing Board members cycle off, but in a few years the Board would settle into its new model and would continue to function as it currently does.
 - Discussion of timing of being asked to be an officer, and continuity after being President
 - Suggestion that the President, if a 4th year member, stays on for an emeritus/ex-officio year
 - Plan to have detailed transition documents given the likelihood of role turn over being more frequent
- Those in attendance agreed with the Governance suggestion, but because 2/3 of board members were not in attendance, the change to Board composition could not be put to vote. Vote deferred until the next meeting.

Next Board meeting date:

June 25th

- Important to attend if possible so that a vote on the bylaws can occur (need a 2/3 approval to move forward)