

TCDN Public Board Meeting  
Tuesday, April 23, 2024  
7:30 p.m.

### **TCDN Mission**

***To support families by inspiring learning and community connection in a child-focused organization.***

### **TCDN Vision**

***TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.***

**Board members present:** Gina Furia, Diane Ibrahim, Beth McNally, James Levine, Caroline Roben, Ameet Soni, Barbara Thelamour, Jennifer Peck, Lisa Zahn

**Board members absent:** Aaron Granger, Amy Pedergrana, Karen Golden

**Also present:** Executive Director Theresa Snyder

### **Approve March public board meeting minutes**

- March public minutes approved

### **Director's Report**

#### **Program**

- Week of the Young Child. April 8<sup>th</sup> – 12<sup>th</sup> Themed activities throughout the week.
- In celebration of Earth Day and Arbor Day the preschool went to the Arboretum to visit the Nature Nook and complete activities.
- Children in the Preschool and Explorers were given Red Maple tree saplings to plant with their families to celebrate Arbor Day.
- Several purchases were made for the PS playground (bench, shade structures toys, etc.).
- Spring cleanup for the preschool has been canceled twice due to weather.
- The playground equipment and fence are being power washed.
- Purchase of summer camp supplies, and camper T-shirts ordered.

#### **Finance/ HR**

- ADP migration for HR and payroll occurred. Completed first payroll in new system.
- Received NPE lease renewal.
- Working on liability insurance requirements.
- Working on our tax-exempt status.

## **Other**

- Re-registration for preschool is completed. New registration for preschool is slow, awaiting 3 responses.
- Registration for OST is ongoing. Waiting list for SASC afterschool, PM Explorers, & WASC.
- Registration is ongoing for summer camp.
- Preschool teaching staff has decided to retire at the end of June (this is confidential for now).
- PTO Meeting- Preparing for Teacher Appreciation week.
- Need to review TCDN's ADA compliance for the preschool.

## **Next Board meeting dates:**

May 28<sup>th</sup>

June 25<sup>th</sup>

## **Governance Committee Update**

- Did not meet this past month
- Will finalize the parent survey this month
- Recruiting for 5 positions
- Asking for names of suggested candidates by Monday, May 13<sup>th</sup>
  - Ask for a resume and a short letter of interest

Public meeting adjourned at 7:50