

TCDN Public Board Meeting  
Tuesday, February 27, 2024  
7:30 p.m.

### **TCDN Mission**

***To support families by inspiring learning and community connection in a child-focused organization.***

### **TCDN Vision**

***TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.***

**Board members present:** Aaron Granger, Beth McNally, James Levine, Amy Pedernana, Caroline Roben, Ameet Soni, Barbara Thelamour

**Board members absent:** Diane Ibrahim, Gina Furia, Karen Golden, Jennifer Peck, Lisa Zahn

**Also present:** Executive Director Theresa Snyder

### **Approve January public board meeting minutes**

- January public minutes approved

### **Director's Report**

Theresa shared that SRS had a Teach in Place in response to a potential threat on SRS grounds and that TCDN was aware, and all children were safe. TCDN staff noted the need for more rapid communication with SRS in the future.

### **Program**

- The Parent Café was successful, 24 parents attended. Thank you, Caroline!
- The PTO Ship Bottom fundraiser, 30 family members attended.
- All the Preschool children had a wonderful time at the Digger and David puppet show.
- Extensive plumbing issues at the preschool.
- DHS licensing inspection at preschool, one violation. Not all names were legible on the children's water cups.

### **Personnel**

- Continually advertising for staff

- In-service day for all staff was February 19th. All staff had completed needed trainings.

### **Finance/ HR**

- Working on forecasting for potential tuition and salary increases for 2024-2025 year.
- Reviewing and assessing investment accounts.
- Working on Medical benefits renewal.
- Audit complete, final step is meeting with Finance committee.
- In accordance with the new preschool lease, TCDN pays a percentage of any utility overage. We received our bill for the 2023 calendar year which was \$1,341.

### **Other**

- SNOW- One late opening, one early closing, and one complete closure.
- Summer Camp registration began.
- Open House for Explores is scheduled for March 4<sup>th</sup> and 5<sup>th</sup>.
- Registration for OST will begin shortly after the March 6<sup>th</sup> kindergarten lottery.
- Department of Health Inspection for SASC-license renewed, no violations.

### **Governance Committee Update**

- 5 upcoming open positions on the board
- The Group met and discussed recruitment strategy
- Ask for all board members to consider whether there connections to recommend
- Encouraged to be thinking about how to increase diversity across multiple categories (e.g., profession, demographics, role in the community)

Public meeting adjourned at 7:54