

TCDN Public Board Meeting
Tuesday, November 28, 2023
7:30 p.m.

TCDN Mission

To support families by inspiring learning and community connection in a child-focused organization.

TCDN Vision

TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.

Board members present: Gina Furia, Aaron Granger, James Levine, Jennifer Peck, Caroline Roben, Lisa Zahn

Board members absent: Karen Golden, Diane Ibrahim, Beth McNally, Amy Pedergrana, Ameet Soni, Barbara Thelamour

Also present: Executive Director Theresa Snyder

- **Approve October public board meeting minutes**
 - Postponed until next month due to not reaching quorum

- **Director's Report**

Program

- Preschool hosted the Linvilla Hayride---all 80 seats were filled. A good time was had by all!
- A parent, Bindu Jayne, shared with the children in the preschool their family celebration of Diwali. She read a book, dressed in traditional clothing, and brought clothing for the children to view, along with an activity.
- Preschool sent Thanksgiving cards to the residents at Fair Acres.
- Preschool hosted a Friendship Feast for all the children on Wednesday, 11/22.
- For the OST programs there was "Lights on Afterschool". This was the best attended OST event. Parents requested more family activities. Planning a Family Game Night for OST sometime in January.
- Preschool is preparing for Keystone STARS renewal.
- SASC is working towards moving up in the STARS system.
- Children assessment and conference time.

Personnel

- One OST staff resigned, will be moving back home to NY.
- One staff person out on Workers Comp. Stepped in a hole in Cunningham Field, sprained ankle.
- Hired an OST staff person who will begin December 11th (part time).

- Holiday celebration dinner for staff in Parrish Hall on December 19th- food will be catered, PTO will provide dessert, Ugly Sweater Contest and White Elephant gift swap game.
- 4 Preschool staff attended CCPN annual conference.
- One SASC staff member tested positive for Covid. Notices went out to families.

Finance/ HR

- Donna is preparing for the audit. Auditors will be on-site on November 30th.
- Reviewing the financial reports to see which template is the best for reporting.

Other

- TCDN raffled a turkey to staff, and Betty from the Preschool won!
- PTO is hosting an on-line book fair for the Preschool and OST.
- Preparing for “Parents Night Out” December 13th, accepting 36 children.

• Governance Committee Update

- Reviewed parent surveys from the summer camp
 - Responses overwhelmingly positive
 - The few negatives were about wanting a greater ease of registration and desire for a program geared more towards older children
- Discussed board recruitment, which will start in January
 - Need 5 new board members