

Tuesday, October 24, 2023  
7:30 p.m.

### **TCDN Mission**

***To support families by inspiring learning and community connection in a child-focused organization.***

### **TCDN Vision**

***TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.***

**Board members present:** James Levine, Beth McNally, Jennifer Peck, Amy Pedergnana, Caroline Roben, Ameet Soni, Barbara Thelamour, Lisa Zahn

**Board members absent:** Gina Furia, Karen Golden, Aaron Granger, Diane Ibrahim

**Also present:** Executive Director Theresa Snyder

- Approve September public board meeting minutes
  - Minutes were approved unanimously apart from abstentions from those not present the month before
- Director's Report

### **Program**

- Preschool had their family Pizza event—all went very well.
- The preschool Family Fall Harvest Festival is Friday the 20<sup>th</sup>.
- Each preschool classroom made a scarecrow to be raffled off at the Fall Festival.
- Each classroom in preschool is doing a yearlong study of a tree.
- The Fire Department came to the Preschool for an educational visit.
- OST is preparing for "Lights on Afterschool" October 26<sup>th</sup>. The theme is "It's Electric."
- Lease for NPE awaiting response from school district. Contacted them several times.
- Enrollment in all programs is steady after the first month of school.
- WASC and NPASC all achieved a STAR 4 rating through Keystone Stars!

### **Personnel**

- Donna Struck started as the Financial Associate.
- Donna is still working through her orientation.
- Advertising for OST teachers.

## **Finance/ HR**

- Completed end of year finance, preparing for audit to start in November.
- 4 ELRC families.
- 1 tuition assistance family.
  - This total of 5 families receiving assistance or a subsidy is the highest number since Theresa has been at TCDN

## **Other**

- Staff in-service was October 9<sup>th</sup>.
  - Tailored to each staff member's interests and needs
- Covid cases are increasing.
- Attended CCPN meeting, (Childcare Professional Network) discussed the issues facing childcare centers along with new regulations, programs etc.
  - Four local programs closed in the last 2 months
- Fundraising Committee Update
  - No committee moving forward this year. Fundraising committees will be associated with a specific purpose (e.g., capital campaign for expansion)
  - Committee members to be redistributed to other committees
- Governance Committee Update
  - Governance committee did not meet this month
  - Priority this year around finding new board members