



301 N. Chester Road, Swarthmore, PA 19081 www.tcdn.org 610-544-4555

SCHOOL AGE TUITION AGREEMENT 2023-2024

Child's Name: _____ Gender: _____ Grade: _____ School: _____ D.O.B: _____

Parent 1: _____ Parent 2: _____

Email: _____ Email: _____

Address: _____ Address: _____

City: _____ Zip: _____ City: _____ Zip: _____

Ph: (1st) _____ (2nd) _____ Ph: (1st) _____ (2nd) _____

Person(s) to Whom Child May Be Released: _____

This agreement is effective during the 2023-2024 School Year, Date of Admission 8/28/23 Date of Withdraw 6/12/2024

My child is enrolled in the following TCDN programs (Please circle confirmed enrollment days, arrival & departure times are listed):

Before School Club Days: *M Tu W Th F 7 am-8:40 am* Monthly Tuition: _____

AM / PM Explorers Kindergarten Complement Days: *M Tu W Th F 8:40a-12n/12n-3:30p* Monthly Tuition: _____

Nether Providence After School Club Days: *M Tu W Th F 3:30p-6p* Monthly Tuition: _____

Swarthmore After School Club Days: *M Tu W Th F 3:30p-6p* Monthly Tuition: _____

Wallingford After School Club: *M Tu W Th F 3:30p-6p* Monthly Tuition: _____

Monthly Total: _____

- I, the parent/guardian received complete written program information at the time of enrollment &
- I agree to update the emergency contact/parental consent form information whenever changes occur or every 6 months at a minimum

Tuition Rates and Fees are listed on the back of this Agreement. In signing this agreement, we accept and agree to the following:

- A \$125 per child registration fee is due at the time of registration. For each child, TCDN will provide care & snacks.
- Full payment is due on the first of each month, in advance. A fee of \$25.00 is levied for tuition not paid by the fifth of the month. A \$20.00 fee may be assessed on all returned checks.
- If there is a balance due from the previous year, your child may not attend until the account is paid in full.
- For early dismissal and school closing days, pre-registration is required for ALL children attending. There is an extra charge for these days. Only children currently enrolled in TCDN programs can attend. See fee schedule.
- **THIRTY DAYS WRITTEN NOTICE MUST BE GIVEN TO THE MAIN OFFICE FOR ALL WITHDRAWS, REDUCTIONS, OR INCREASES.**
- There will be no reduction of fees for days missed due to illness, vacation, emergency closings, scheduled holidays, or closings. Fees are adjusted only for a serious or prolonged illness. This must be requested in writing.
- There is a fee of \$2.50 per minute for pick-ups beyond your child's scheduled time.
- Children with IEPs/GIEPs, please provide a copy to the Main Office.
- Families receiving subsidized care are asked to contact the office prior to registration.
- All registration packet forms, will be emailed to families in July and must be returned before the child can start the program.
- Tuition assistance is available. Please contact the OST Director for more information.
- Please inform the Main Office if any contact information should change.

Parent Signature

Date

Parent 6th Month Update Signature

Date

Director's Signature

Date

