

TCDN Public Board Meeting
Tuesday, February 28
7:30 p.m.

TCDN Mission

To support families by inspiring learning and community connection in a child-focused organization.

TCDN Vision

TCDN inspires learning, connects families, and builds the community by providing high quality preschool and school age care. TCDN is dedicated to meeting the needs of the community through expanded programs and to providing a diverse, equitable, and inclusive learning environment.

Board members present: Gina Furia, Karen Golden, Aaron Granger, James Levine, Beth McNally, Jennifer Peck, Caroline Roben, Rachel Smuts, Barbara Thelamour, Lisa Zahn

Board members absent: Diane Ibrahim, Amy Pedernana, Ameet Soni

Also present: Executive Director Theresa Snyder

Approved Public Board Meeting Minutes

- Approved November minutes with noted updates
- Approved January minutes with noted updates

Director's Report

Program

- Preschool had their STARS visit and has been recertified a STAR 4 facility!
- Families are happy to be back in the classrooms!
- OST (SASC, WASC, NPASC) are in the open window for DHS re-certification.
- OST programs are preparing to apply for STARS 2/3 designation.
- OST summer planning/staffing. No swimming due to transportation costs
- Teachers (Preschool/OST) completed professional development. This in-service TCDN is working on more individual professional development topics and issues.
- OST program hosted a magic show during the WSSD school closure day. The children enjoyed the performance.
- The preschool had a performance from "Mrs. B" She plays guitar, sings, and tells stories. She will be returning once a month for the next three months.

Personnel

- Hired a new OST staff who will work in before and after school program at SASC and WASC. She has her master's in social work.
- Working on staffing for summer camp.
- Staff evaluations completed.

Health and Safety

- L&I tasks that have been completed; new fire extinguishers have been installed. Working on exit lighting.
- Department of Health has been resolved. TCDN will need to apply annually for an institution license and an operations license for each site -total \$190.00 per site.
- Josh has completed Serve-safe certification.

Finance/ HR

- The audit report is in final review and should be completed by the end of next week.
- Closed the first Workforce grant.
- Received second Workforce grant.
- Working with Finance committee and Benefits Task force on potential tuition increases, salary increases, potential 403b contributions, and medical benefits renewal.

Other

- WSSD informed TCDN that they may be putting a new roof on SASC the week of Spring Break and TCDN will not be able to operate the program during that time. Waiting for verification but have secured location to hold program during that week.
- OST registration will start March 2nd, after WSSD lottery. Will review details.
- Changing TCDN calendar for start of school year
- Registrations coming up soon
 - Discussion around timing of each program, and balancing across programs and locations
 - Using old registration system due to automatic registration restraints
 - Camp registration coming up as well (no later than the 15th)

Fundraising Committee Update

- Gina provided update about thank you letters for the 50th anniversary celebration to be sent
- Worked on strategic action plan

Governance Committee Update

- James provided update that the committee did not have quorum for a meeting, but a subset met
- Discussed draft survey questions, finalized survey, and are ready to be distributed
- Thinking about future board needs, skill sets, and recruitment. Not scheduled to have anyone roll off the board this year

DEI Task Force Update

- Small group met and reviewed previous year goals
- Preschool purchased many books, looking for school-age books
- Teachers integrating DEI into classes, thinking about more options
- Including DEI questions in survey

Closed public meeting at 8:00pm