

TCDN
Public Board Minutes
June 16, 2020

A public board meeting was held by videoconference and telephone. All participants could hear one another.

Board members present: Beth McNally, Kevin Bovard, Jennifer Peck, Diane Ibrahim, Renee Pollins, Corinne Weidner, Dan Grodner, Lisa Godlewski, James Levine

Executive Director: Theresa Snyder

Prior Meeting Minutes

The Board considered the draft minutes of the May 26, 2020 public board meeting. Beth moved to approve, Dan seconded, and all in attendance voted unanimously to approve.

Director's Report:

Theresa provided the Board with an update on facilities, personnel and finance matters.

Facilities:

The OASC lease was renewed.

TCDN is exploring other alternatives for facilities in the event the school district does not permit use of its facilities due to COVID. Swarthmore college is determining whether its other tenants will continue leasing.

There has been a 3% increase in rent for school district leases.

COVID/Reopening:

The preschool has made updates in connection with reopening and in response to COVID, including an updated contract for cleaning 5 times per week and new mulch on the playground. All staff members were tested for COVID and all test results were negative. The staff met to review reopening guidelines. COVID guidelines were sent out to preschool parents.

Theresa has had meetings with Pastor Ted about use of the preschool facility during COVID. The church would like to restrict the use of certain areas. Theresa offered to pay to have it cleaned until Delaware County is in the green phase. The church does not intend to reopen for mass until the middle to end of July.

The preschool reopening went smoothly. The staff made a video to send out to families to help children know what to expect and the children readjusted quickly.

Theresa provided the number of children who are currently planning to return to the preschool each month: 27 children are returning in June, 18 additional children in July, 8 children in August and 1 in September. 9 have indicated that they are withdrawing, and 7 of them are crickets. Full tuition will be charged starting July 1st.

The staff is in the process of calling families on the waiting list. 8 had previously accepted, but one has now withdrawn.

An email was sent to parents to update them on plans for summer camp, indicating that the school will determine whether camp can occur after the Governor indicates that Delaware County is in the green phase. Refunds will be issued to any family that withdraws.

Personnel:

Postings have been made on Indeed for school age teachers.

Staff is continuing to take professional development and prepare for camp.

All staff members have returned other than employees who do not work in the summer or who have special circumstances.

Finances:

Theresa and Maureen are working to ensure that all guidelines for PPP loan forgiveness have been properly followed.

TCDN has received donations totaling \$60,160.

Other updates:

OST family surveys were sent out and feedback has been very positive.

Preschool surveys will be sent out in July.

Board training on diversity may be completed online. The date is to be determined.

Executive Committee Proposal for 2020-2021: The proposed executive committee for 2020-2021 was provided to the Board: Kevin Bovard, President, Diane Ibrahim, Vice President, Jennifer Peck, Treasurer, Beth McNally, Secretary.

Renee indicated that the board will likely need to continue to meet over the summer.

Renee moved to approve the proposed executive slate, James seconded, and all in attendance unanimously approved.

Fundraising Committee:

Beth drafted thank you letters for donations. The Fundraising Committee is starting to consider next year and will not schedule anything face to face until the Spring, but will start planning loosely for Bingo night. The fundraising committee is also considering virtual fundraisers or an annual campaign, but bearing in mind the timing of the recent donations.

Governance Committee:

No new board candidates.

Next board meeting is scheduled for July 14, 2020.

Adjourned.