

TCDN
Board Minutes
March 27, 2018

Board members present: Dane Semos, Corinne Weidner, Dan Grodner, Jesse Thompson, Lisa Godlewski, Renee Pollins, Tom Saylor.

Interim Director: Babette Racca

Absent: Chris Hanlon, Shirley Robinson, Jo Park, Kevin Bovard

**The Board secretary was not present at the March 27 Board meeting. These minutes were drafted based on notes taken by Jesse Thompson.

Prior Meeting Minutes: The Board considered the draft minutes of the February Board meeting. It was noted that detailed financial information should be moved to the "Closed Session" portion of the minutes, and so the Board did not vote to approve. Such revisions will be made and considered at the April meeting.

Director's Report

Babette addressed the status of priority action items and facilities improvements for Fiscal Year 2018.

- 3 leases are up this year:
 - Wallingford Presbyterian Church
 - Swarthmore Community Center
 - Nether Providence Elementary

Babette spoke with Ed and Jay at Trinity Church about maintenance issues. They spoke about necessary air conditioner repairs and reached agreement to get an estimate. They also discussed problematic storm water runoff at the preschool site. Several contractors have come to evaluate, and estimates range up to \$20,000 to remediate the issue. Babette had an offer for under \$10,000 from one contractor, who she will set up to meet with the Church. Trinity Church indicated they will not pay for the maintenance or solution, but will instead demand TCDN pay.

The Board discussed the need to revisit site security at the Wallingford after-school site. Dana and Tom will reach out to their contacts at the Wallingford Presbyterian Church and and revisit the issue.

Governance Committee

The Governance Committee recommended keeping the officer slate the same for next year (2018-2019). Present Board members voted unanimously to keep the following officers for 2018-2019:

- President: Dana Semos
- Vice President: Renee Pollins
- Treasurer: Corinne Weidner
- Secretary: Kevin Bovard

Tom noted that he will be stepping down after this year. Chris Hanlon will also be stepping down after this year.

The Board generally discussed the need for continuity in Board membership. The Board wishes to establish precedent that members will serve two consecutive 3-year terms. The Board Handbook does not need to be revised; this merely needs to be a change in expectation. Moving forward, recruited Board members should expect their length of service will be 6 years.

With respect to Board member recruiting, the Board discussed remaining lean while transitioning to a new Executive Director. However, we will need 3 new Board members next year, and it would be good for the Board to have more than three options to choose from.

Potential candidate ideas discussed:

- Someone with finance background
- Someone with ties to the community / Swarthmore Borough
- Someone with ties to school board
- Someone without ties / kids to TCDN
- Someone who is a good strategic thinker
- Someone with knowledge of facilities
- Someone who is a lawyer

Dan will create and formalize a board survey to identify strengths and gaps in terms of expertise among Board members. This will help inform how we recruit for the Board. Goal would be to approve new Board members by June 2018. Dana requested that each Board member think of at least one person that could be a potential candidate.

Staff and Family surveys need to be finalized and sent out.

Fundraising Committee

The Board discussed Bingo Night and items to be raffled.