

# TRINITY COOPERATIVE DAY NURSERY

301 N. Chester Rd., Swarthmore, PA 19081 [www.tcdn.org](http://www.tcdn.org)

Phone: 610-544-4555 Fax: 610-604-9740 Email: [information@tcdn.org](mailto:information@tcdn.org)

## THE EXPLORERS CONTRACT AND FEE AGREEMENT 2014-2015

*(PLEASE PRINT CLEARLY)*

Child's Name: \_\_\_\_\_ Male/Female \_\_\_\_\_ Child's School: \_\_\_\_\_ D.O.B : \_\_\_\_\_

Guardians' Names: \_\_\_\_\_

Phone Number: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_ Please check if you wish to be added to TCDN's email list for center communications, including weather related information.  
TCDN will not sell your contact information.

Person responsible for payment: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address of responsible party \_\_\_\_\_

Signature of responsible party \_\_\_\_\_

### My child is enrolling in the following TCDN program(s): (Two Day Minimum)

\_\_\_\_ Before School Club 7:15 - 8:45 # of days enrolled \_\_\_\_ Specify days M T W TH F Monthly fee \_\_\_\_\_

\_\_\_\_ AM Explorers\* 8:30 - 12:30 # of days enrolled \_\_\_\_ Specify days M T W TH F Monthly fee \_\_\_\_\_

\_\_\_\_ PM Explorers\* 11:30 - 3:30 # of days enrolled \_\_\_\_ Specify days M T W TH F Monthly fee \_\_\_\_\_

\_\_\_\_ After School Club\*\* 3:30 - 6:00 # of days enrolled \_\_\_\_ Specify days M T W TH F Monthly fee \_\_\_\_\_

\*Program hours may vary slightly for children using bus transportation. Total Monthly payment \_\_\_\_\_

\*\*Please circle After School Club Site: SASC WASC NPASC (The NPASC site location is TBD).

Effective the first day of school for the Wallingford Swarthmore School District 2014 through the last day of school for the Wallingford-Swarthmore School District 2015.

### In signing this contract, we accept and agree to the following:

- There will be a \$75.00 annual non-refundable registration fee for each child.
- Full payment is due on the first of each month, in advance. A fine of \$25.00 is levied for tuition not paid by the fifth of the month. A \$20.00 charge is assessed on all returned checks. If there is a balance due from the previous year, your child may not attend until the account is paid in full.
- For early dismissal and school closing days, pre-registration is required for ALL children attending. There is an extra charge for these days. Only children currently enrolled in TCDN programs can attend. See fee schedule.
- **THIRTY DAYS WRITTEN NOTICE MUST BE GIVEN TO THE MAIN OFFICE FOR ALL WITHDRAWS OR REDUCTIONS FROM ANY PROGRAM.**
- There will be no reduction of fees for days missed due to illness, vacation, emergency closings, scheduled holidays or closings. Fees are adjusted only for a serious or prolonged illness. This must be requested in writing.
- There is a fine of \$2.50 per minute for pick-ups after 6:00 PM.
- Children with special needs must receive prior approval and submit required IEP forms.
- Families receiving subsidized care must contact the office prior to registration.
- All enrollment forms must be filled out annually and returned before the child is to start the program and the Family Cooperative Contribution requirement must be fulfilled during the school year. (All forms are available at [www.tcdn.org](http://www.tcdn.org)).
- Scholarship help is available through the Stuppy Memorial Fund. Please contact the Director for more information.

\_\_\_\_\_  
Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date

**SEE OTHER SIDE FOR FEE SCHEDULE**

**Trinity Cooperative Day Nursery**  
**2014-2015 EXPLORERS TUITION**

*ALL FEES ARE DUE ON THE FIRST OF THE MONTH*  
Make checks payable to: TCDN

**BEFORE SCHOOL CARE** – (*Swarthmore After School Club site*)

7:15-8:45 AM MONTHLY RATE :

	<u>Sept. to May</u>	<u>June</u>
5 days (SRS)	\$195	\$115
5 days (NPE/WES)	\$122	\$ 68

These children leave on the bus at approx. 8:00 AM  
(2 through 5 days enrollment is available. Contact office for information.)

**EXTENDED DAY KINDERGARTEN** – (*Swarthmore After School Club site*)

MONTHLY RATE -AM 8:30 – 12:15 (AM Explorers)	PM 11:30 – 3:30 (PM Explorers)
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	<u>Sept. to May</u>	<u>June</u>
5 days	\$478	\$271
4 days	\$419	\$238
3 days	\$316	\$180
2 days	\$269	\$147

**AFTER SCHOOL CARE** – 3:30 to 6:00 PM (SASC, NPASC, or WASC)

MONTHLY RATE

	<u>Sept. to May</u>	<u>June</u>
5 days	\$335	\$191
4 days	\$293	\$167
3 days	\$224	\$125
2 days	\$188	\$109

If your child is enrolled in the Before School Club, the Explorers program and the After School Clubs, there is a rate discount of \$60 for 5 day care Sept-May (\$30 discount for June), off the combined monthly rate. If enrolled for 2-4 days in all 3 programs, then there is a discount of 6% off the combined monthly rate.

**Additional fee information:**

- School closing days: \$40 additional per day; early dismissal days: \$25 additional per day. (If enrolled in both Explorers and After School Club for a school closing day, the school closing rate is \$25. If you are enrolled only in Explorers or only in the After School Club, the school closing day rate is \$40 for the day.)
- A limited number of tuition reduction opportunities are available.

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