

TRINITY COOPERATIVE DAY NURSERY

301 N. Chester Road, Swarthmore, PA 19081 www.tcdn.org

Phone: 610-544-4555 Fax: 610-604-9740 Email: information@tcdn.org

THE AFTER SCHOOL CLUB CONTRACT AND FEE AGREEMENT 2014-2015

(PLEASE PRINT CLEARLY)

Child's Name: _____ Male/Female School: _____ Entering Grade _____ D.O.B _____

Guardians' Names: _____

Phone Number: (h) _____ (w) _____ (c) _____

Address: _____ City: _____ Zip Code: _____

Email: _____

____ Please check if you wish to be added to TCDN's email list for center communications, including weather related information.
TCDN will not sell your contact information..

Person responsible for payment: _____ Phone: (____) _____

Address of responsible party _____

Signature of responsible party _____

My child is enrolling in the following TCDN program(s): (Two Day Minimum)

- ____ Before School Club 7:15 - 8:30 # of days enrolled ____ Specify days M T W TH F Monthly fee _____
- ____ SASC (grades K-3) 3:30 - 6:00 # of days enrolled ____ Specify days M T W TH F Monthly fee _____
- ____ WASC (grades K-3) 3:30 - 6:00 # of days enrolled ____ Specify days M T W TH F Monthly fee _____
- ____ NPASC* (grades K-3) 3:30 - 6:00 # of days enrolled ____ Specify days M T W TH F Monthly fee _____
- ____ OASC (grades 4-6) 2:30/3:30 - 6:00 # of days enrolled ____ Specify days M T W TH F Monthly fee _____

(* The NPASC site location is TBD)

Total Monthly payment _____

Effective the first day of school for the Wallingford Swarthmore School District 2014 through the last day of school for the Wallingford-Swarthmore School District 2015.

In signing this contract, we accept and agree to the following:

- **There will be a \$75.00 annual non-refundable registration fee for each child.**
- Full payment is due on the first of each month, in advance. A fine of \$25.00 is levied for tuition not paid by the fifth of the month. A \$20.00 charge is assessed on all returned checks. If there is a balance due from the previous year, your child may not attend until the account is paid in full.
- For early dismissal and school closing days, pre-registration is required for ALL children attending. There is an extra charge for these days. Only children currently enrolled in TCDN programs can attend. See fee schedule.
- **THIRTY DAYS WRITTEN NOTICE MUST BE GIVEN TO THE MAIN OFFICE FOR ALL WITHDRAWS OR REDUCTIONS FROM ANY PROGRAM.**
- There will be no reduction of fees for days missed due to illness, vacation, emergency closings, scheduled holidays or closings. Fees are adjusted only for a serious or prolonged illness. This must be requested in writing.
- There is a fine of \$2.50 per minute for pick-ups after 6:00 PM.
- Children with special needs must receive prior approval and submit required IEP forms.
- Families receiving subsidized care must contact the office prior to registration.
- All enrollment forms must be filled out annually and returned before the child is to start the program and the Family Cooperative Contribution requirement must be fulfilled during the school year. (All forms are available at www.tcdn.org).
- Scholarship help is available through the Stuppy Memorial Fund. Please contact the Director for more information.

Guardian Signature

Date

Director Signature

Date

SEE OTHER SIDE FOR FEE SCHEDULE

