

TCDN
Board Minutes
September 27, 2016
7:30 pm
Preschool

Board Members

Sara Levinson, Dana Semos, Deborah Hansen, Chris Hanlon, Corinne Weidner, Mark Turbiville, Richard Coe, Renee Pollins, Tom Saylor, Kevin Bovard, Lisa Godlewski, Dan Grodner, Josephine Park

Cindy Murray -Director

Guest: Maria Blessington (preschool staff member)

Absent: Jess Thompson, Lily Huffman, Dottie Lee (recently resigned), Mel Jurist, Shirley Robinson

Agenda

Introductions—Sara Levinson –Board President

Consent Agenda

1. August meeting was a board orientation – no minutes to approve
2. Director's report-
3. Finance report-

Discussion Agenda

1. Director's Report_Cindy Murray

The director's report was emailed to everyone ahead of time. Cindy prefaced the review with the request for suggestions about changes in format if anyone has any.

Cindy noted that the increase in the number of students with special needs in various programs will qualify those programs for grants offered through Keystone stars. Grants may be used for programming, professional development, and other materials. Question was asked as to whether the teachers need more training to help serve the population better. Cindy will be scheduling trainings for the MLK professional development day.

Expansion Update:

Cindy has been impressed with the children's resilience to the changes and adjustments and some of them are excited by the new experience. The teachers have been flexible and working around the changes. Cindy also described some of the problems and solutions she has found for issues related to the renovations. Some board members agreed to assist with tasks associated with the renovations at the Preschool.

2. **Finance Committee Update** – Chris Hanlon reported regarding the budgets that were distributed to board members. The net result from the June budget and this budget is basically the same. Overall there is a positive compared to last year at this time. Renovations are being covered by the cash on hand.

Biggest cost increase is in the rent for the Church (\$26,000). The committee will be meeting with the church vestry to negotiate the new lease.

Questions were asked about the Budget for the renovations, fees for waitlists and registrations and the cost of phone service. These questions will be put to the governance committee.

A motion was made to approve the budget, seconded and the motion was passed.

3. **Governance Committee Update** – Met and much of what has been discussed at the meeting has been covered under the other conversations. The committee is considering establishing a taskforce for enrichment and playground development. Committee expressed desire to increase diversity among job applicants.

4. **Personnel Committee Update** – Renee reported that 7 women attended the first three-day GAP sessions. Three more people scheduled to attend GAP training coming up.

Two teachers are still needed for part time programs (OASC)

5. **Cooperative Committee Update** – Mark Turbiville said that the committee did not meet but that he Shirley and Joe did have some email questions back and forth and had some questions about how the committee should proceed. Discussion followed regarding the role of the cooperative committee.

6. **Fundraising Committee Update** – (Jesse and Lily) Jess sent info to Renee who shared with the whole group. Thinking about how to get TCDN out into the community more. Maybe next time to talk about the fundraising goal for the future. Jesse put together a power point about some of the things he has been thinking about and Renee shared some highlights with the Board.

7. **Program Committee**—Deb, Cindy and Joanne met for the program committee and will have a future meeting – The committee is reviewing the existing programming and going to look to discuss the requirements for accreditation.

Lisa Godlewski is willing to join the program committee.

New Business

Board will participate in training for best practices in board governance run by the LaSalle Non-profit center-- dates were discussed. The date chosen is Saturday, November 5th LaSalle Non-profit center –It is a 2-hour training—They will come to us (1-3 pm)

Action Item: Dan will reserve a room somewhere at the college for this

Next meeting: SASC, October 25.

Regular meeting adjourned at 9:00 pm

Board continued in an executive session