

TCDN
Board Minutes
November 28, 2017
OASC Site

Board members present: Dana Semos, Jo Park, Kevin Bovard, Dan Grodner, Shirley Robinson, Corinne Weidner, Jesse Thompson

By phone: Cindy Murray, Director

Guests: Kim Mills, Pre-school Coordinator; Clara Moschella, Pre-school teacher

Absent: Chris Hanlon, Renee Pollins, Tom Saylor, Lisa Godlewski

Minutes: Jo Park moved to approve minutes of the October 22, 2017 Board meeting; Dan Grodner seconded the motion; Present Board members voted unanimously to approve.

Director's Report

No major issues were identified in Cindy's monthly Director's Report. Cindy did note progress on accreditation and generally positive feedback from the reviewers. Kim Mills provided an update on some small updates made to the pre-school playground, including repairs to the sandbox and bridge. These are described in Cindy's Director's Report.

Finance Committee:

At the last meeting, the Board discussed the 2018 budget and took it under consideration. Dana moved to approve the budget. Jo Park seconds. Present members unanimously vote to approve the draft budget. (Jesse not present for vote.)

Governance Committee:

Dan reported that pre-school teacher Rachel is eligible and interested in applying for the TEACH scholarship, available as part of the Keystone STARS program. The Governance Committee has a general interest in making it happen and implementing a process to allow TEACH scholarships if it's financially feasible. Under the program, the state pays 90% of cost of credit(s); Childcare center is responsible for 5%. Other details still need to be fully understood; notably, concern was expressed as to mandatory release time for the teacher/participant. The Board is interested in supporting Rachel and implementing a plan going forward. Dan will reach out to PACCA for additional details. Sense of the Board is that a formal policy should be written.

Fundraising Committee:

The Committee did not send a year-end appeal at the close of 2017. Last year, 665 appeal letters were mailed, and only 40 donations came in. The Board discussed the merits of the appeal. Sense of the Board was to revisit the issue next year, without sending an appeal letter at this time. The Board discussed other fundraisers. All agreed to schedule a Bingo night in March, at a larger location than the Trinity church parish hall.

Other:

The Board will serve breakfast on Jan. 15 in-service day.

Clara Moschella, the preschool cook, noted an increase in the number of students in the Cricket classroom and additional food preparation needed as a result. She specifically requested an electric can opener and mandoline. The Board expressed desire to support whatever is needed to prepare foods, and Clara will seek these through the preschool director, Kim Mills.

The meeting adjourned at 9pm.