

TCDN  
Board Minutes  
May 22, 2018  
WASC site

Board members present: Shirley Robinson, Corinne Weidner, Dane Semos, Dan Grodner, Renee Pollins, Tom Saylor, Kevin Bovard (by phone)

Interim Director: Babette Racca

Absent: Chris Hanlon, Jesse Thompson, Jo Park, Lisa Godlewski

\*\*The Board secretary was only present at the May 22 Board meeting by telephone. These minutes were drafted based on notes taken by Renee Pollins.

Prior Meeting Minutes: The Board considered the draft minutes of the April Board meeting. The present Board members voted unanimously to approve the April Board meeting minutes

WASC Security

Tom Saylor spoke about revisiting the Board's security efforts at the WASC site. He has been in contact with the Wallingford Presbyterian Church and feels that the timing is right to continue gathering quotes and proposals. Based on his conversations with Wallingford Presbyterian Church, the church is unnerved by recent events (i.e. school shootings) and is interested in what possible security options could be. The goal would be to get 3 qualified bids for enhancing the security at the church site. The church may want security for their own office. The church's Board of Trustees and Babette are in the loop. Tom and Babette will continue to gather information and keep the church's Board of Trustees involved. Tom believes it will be possible to split the cost with the church.

The Board discussed whether to wait on quotes until a new Executive Director is hired. Babette indicated she is happy to coordinate with the church and companies offering proposals. The Board expressed interest in a company that would have a service that can manage security in future.

Director's Report

Babette addressed the status of priority action items and facilities improvements for Fiscal Year 2018.

- Work on renewing three site leases is ongoing.
- Updating job descriptions for staff is ongoing.
- New air conditioner in the Cricket Room is being installed.
- Addressed proper cleaning at OASC.
- The upgraded staff positions previously approved by the Board have not yet been announced. These will be announced by the end of May. Before announcing, Babette will speak with site coordinators to give advance notice of the new position of Out-of-School Director

Weather-Emergency Closings: The Board discussed Babette's proposals re: extending the TCDN day following early dismissals from WSSD, and opening two hours late when WSSD has a two-hour delay. The Board unanimously voted to amend the weather policy such that TCDN will stay open 1 hour after WSSD schools close. Students will be bused to TCDN. The Board declined to modify the morning delay schedule. (TCDN will continue to open 1 hour late when WSSD opens on a 2 hour delay.) Board members expressed sentiment that parents are responsible for bringing children to TCDN and can judge safety issues for themselves. Also, we are providing services to working families who often do not have leave policies for weather delays.

### **Governance Committee**

Dan reported that Family and Staff surveys are ready to be sent out. The Board discussed and agreed that the results of family surveys should be shared with staff (redacting any confidential or sensitive information). The Executive Director will submit plans to the Board for addressing any issues raised in the surveys.

Several resumes have been submitted as possible new Board members. These will be referred to the Governance Committee this month, and the committee will make recommendation to the full Board.

The Board adjourned.