



Dear TCDN Families,

As you know, TCDN is participating in the Keystone STARS program, an initiative to improve, support, and recognize the continuous quality improvement of Pennsylvania's early learning and school-age programs. Participating in Keystone STARS is consistent with our vision to set a standard of excellence in the community. Along with standards that ensure best practice and strong outcomes for children and families, STARS encourages support serving children with a diverse set of needs.

Financial awards are provided to programs who participate in Keystone STARS and it is the responsibility of recipients to provide written justification to expend funds in a manner which supports quality improvement. These awards to TCDN range from **\$1,500 to \$12,000** per site per year, based on the enrollment and the STAR level a site is at. This funding is important to supplement our income, as we are no longer able to meet all of our expenses through tuition.

The Keystone STARS Performance standards require that we request copies of Individual Family Service Plans (IFSP), and Individual Education Plans (IEP), which include Gifted Individualized Education Plans (GIEP) for the children in our care. We must have at least 5% of enrolled children who receive these services. These plans can also help us gather information about the best ways to support each child. To respect the privacy of families, we are requesting a copy only of the pages which identify goals and how support is being provided.

**Please help us work together to be able to receive the STARS financial Merit Awards ensuring us the additional opportunity to enhance quality learning experiences for children. These funds mean a great deal to the quality of your child's program.**

You can return the form below, along with the required IFSP or IEP pages in a sealed envelope to the TCDN Office. All information will be confidential. Thank you for your support, and please call if you have questions.

Child's Name: \_\_\_\_\_

- I am providing a copy of my child's IFSP, IEP, or GIEP
- I am not providing a copy of my child's IEP/IFSP/GEIP and/or this is not applicable to my child.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

